



# SOUTH CAROLINA STATE FIRE

a Division of South Carolina Department of Labor, Licensing and Regulation

## South Carolina Fire Academy

141 Monticello Trail • Columbia, SC 29203

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### Fire School Advisory Board Meeting Minutes Quarterly Meeting: February 11, 2026 at 10:00 a.m.

Public notice of this meeting was properly posted at the South Carolina Fire Academy, 141 Monticello Trail, Columbia, SC 29203 and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

The meeting was held in person in the SC Fire Academy conference room. Board members also utilized video and teleconferencing.

#### Roll call of members:

SC Fire School Advisory Board Members															
Chair Terry Sheriff														X	
Peter Dontje	X	Mark Davis	X	James Jackson	A	Douglas Cline	X	Ken Norton	A	Brian Lovin	A	Joel Rogers	A	Tommy McDowell	A
Michael Dozier	A	Harold Nichols	X	Justin McLellan	X	Thomas Tardo	X	Joshua Jordan	X						
Non-Voting Members															
Jason Pope			X			Jonathan Jones			X			Jamie Helms		Z	

*P: Via Phone X: Present A: Absent Z: Via Zoom*

**VISITORS PRESENT:** Michael Paul Harrelson, Devon Crape, Alex Kimball, Rick Dunn, Amy Williamson, Emily Joyce, Bhagyasree Sriram Bhagyasree, Chip Sharpe, Sai Wentum, Anatoli Chavchich, Eric Bolen, Erick Adams, Charles Belk, Andrela Riley, Cindy Brazell, Terrell Brown, Richard Naugler, Bonita Watters and Sherri Bush

**I. Call to Order:** The meeting was posted and advertised pursuant to South Carolina laws, rules, and regulations. The meeting was called to order at 10:00 a.m. by Chair Terry Sheriff.

- **Quorum:** Following a roll call, a quorum was established.
- **Opening:** Superintendent Pope led the Pledge of Allegiance and Invocation.
- **Approval of Agenda:** Justin McLellan moved to approve the agenda; seconded by Douglas Cline. Motion carried unanimously without discussion.

**II. Approval of Minutes**

- Douglas Cline moved to approve the November 13, 2025 minutes; seconded by Joshua Jordan. The motion carried unanimously.

**III. Committee Chair Comments**

Chair Terry Sherriff

- Welcomed attendees and expressed gratitude for the work contributed towards the Fire Service Improvement Conference.

#### **IV. State Fire Marshal's Remarks**

##### **Financial Update**

Cindy Brazell:

- Presented the budget and the quarterly update.

##### **CPIP Project Updates**

Cindy Brazell:

- Reported on ARFF prop repairs and renovations.
- Confirmed Phase I approval for the backup generator project.

#### **V. SCFA Section Reports**

##### **Administration**

Sherri Bush:

- Announced the hiring of Sabrina Davis-Javis as resident registrar.

##### **Curriculum & Production**

Bonita Watters:

- NFPA 1010 are all out for pilot; NFPA 1020 updates are ongoing.

##### **EMS**

Richard Naugler:

- Finalized Greenville County EMS MOU.
- Advanced EMT is set for August 2026.
- The EMT Recruit class flier is pending.

##### **Accreditation**

Andrela Riley:

- Challenge exam retests are now available online via live proctor.
- The HMO Challenge exam is extended to April 1, 2026.

##### **Facilities**

Charlie Belk:

- Cable TV has been restored in buildings two and three.
- Awarded above-ground fuel storage tank contract.
- Promoted Taylor Hood to full time.

##### **Marketing**

Amy Williamson:

- Special Operations Conference is (April 18-19, 2026) has 150 pre-registrants.
- Discussed ongoing database and reservation system updates.

##### **Training**

Terrell Brown:

- Referenced report data and deferred personnel updates to the Superintendent.

##### **State Fire Marshal Remarks**

State Fire Marshal Jonathan Jones & Superintendent Jason Pope:

- Chiefs Jones and Pope introduced LLR's DOTs staff highlighting their work on numerous completed and ongoing projects. They expressed sincere gratitude for the team's dedication and support of State Fire, presenting each member with a State Fire challenge coin as a token of appreciation.

### **Superintendent's Remarks**

Superintendent Jason Pope:

- **Personnel:** Reported vacancies in Maintenance (2), Regional Coordinators (3), and Resident Training (2). Announced promotion of Emily Joyce (Regional Supervisor.)
- **Fee Increase:** Proposed pricing for turn out gear rental increase from a flat fee of \$65 to \$75 per week. Motion made by Mark Davis; seconded by Douglas Cline. Motion carried.
  - **Updates:** Discussed digital resources/eBooks and the change of recruit graduation to 10 am. Expect the drafted update in the Fire Portal concerning the use of digital resources during the NFPA 1020 updates.

### **VI. OLD BUSINESS**

- None

### **VII. NEW BUSINESS**

- None

### **VIII. Announcements**

- Feb 20-22: NFA State Weekend at Home.
- Feb. 21: State Firefighters Association Memorial (1 p.m.).
- Feb 27-Mar 1: SC State Association of Fire Chiefs Spring Training.
- Mar. 4: Legislative Day at the State House.
- Apr 1: LODD Memorial Service at SCFA.
- Apr. 18-19: Special Operations Conference (SOCON).
- June 10-13: Fire-Rescue Conference (Myrtle Beach).

### **IX. Adjournment**

Joshua Jordan made a motion to adjourn. Peter Dontje seconded. Motion passed unanimously without discussion. Meeting adjourned at 11:24 a.m.

The next meeting is scheduled for May 13, 2026, in the SC Fire Academy Conference Room or via teleconference.

*Disclaimer: The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.*